



# HEARTLAND FIRE TRAINING AUTHORITY

BOARD OF CHIEFS MEETING AGENDA

TUESDAY, JUNE 4, 2024

8:00 AM

- 1) **CALL TO ORDER AND ROLL CALL FOR DETERMINATION OF A QUORUM**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **APPROVAL OF AGENDA**
- 4) **PUBLIC COMMENT AND DISCUSSION**  
*State law prohibits taking action or discussion on any item not on the posted agenda. The Authority Commission may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be placed on a future agenda.*
- 5) **CONSENT CALENDAR**
  - 5.1 - Approve the Minutes: Board of Chiefs Meeting – April 2, 2024
  - 5.2 - Financial Reports
- 6) **TRAINING BUDGET FUNDING – PLAN B**
  - 6.1 – Funding overview (Smith)
- 7) **HTF INSTRUCTOR HOURLY RATE**
  - 7.1 – HTF instructor pay rate increase (PETTERSON)  
**Recommendation:** Increase hourly rate from \$55.00/hr to \$70.00/hr for HTF classes and SFT classes.
- 8) **HTF ACADEMY INSTRUCTOR HOURLY RATE**
  - 8.1 – HTF Academy instructor pay rate increase (PETTERSON)  
**Recommendation:** Increase lead instructor rate from \$55.00/hr to \$70.00/hr for HTF academies. Skills coach rate to remain at \$55.00/hr.
- 9) **CLOSED SESSION**
  - a. **Conference with Labor Negotiators (\$54957.6)**
    - i. Agency Designated Representatives: Butz, Sims  
Unrepresented Employees: Administrative Analyst
- 10) **REPORTS – INFORMATION ONLY**
  - 10.1 - Training Manager (Petterson)
- 11) **ADJOURNMENT**

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**AGENCIES:**

ALPINE FPD  
BONITA FPD  
CITY OF EL CAJON  
CITY OF LA MESA  
LAKESIDE FPD

CITY OF LEMON GROVE  
SAN MIGUEL FPD  
BARONA BAND OF MISSION INDIANS  
VIEJAS BAND OF KUMEYAAAY INDIANS  
CITY OF SANTEE

TRAINING MANAGER JAY PETTERSON  
CLERK OF THE BOARD HEIDI SLABAUGH

HEARTLAND FIRE TRAINING FACILITY  
1301 N. MARSHALL AVE  
EL CAJON, CA 92020

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**NOTIFICATION OF NEXT MEETING**

**Next regular meeting will be held:**

August 6, 2024 at 8:00 a.m.  
Heartland Fire Training Facility  
1301 N. Marshall Ave.  
El Cajon, CA 92020

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**CERTIFICATION OF POSTING**

I certify that on May 29, 2024, I posted a copy of the foregoing Agenda near the regular meeting place of the Heartland Fire Training Authority Board of Chiefs, said time being at least 72-hours in advance of the Regular Meeting of the Board of Chiefs. (Govt. Code Section 54954.2)  
Executed at El Cajon, California, on May 29, 2024.

*Heidi Slabaugh*

Heidi Slabaugh, Clerk of the Board

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BONITA FPD                      SAN MIGUEL FPD  
CITY OF EL CAJON              BARONA BAND OF MISSION INDIANS  
CITY OF LA MESA                VIEJAS BAND OF KUMEYAA Y INDIANS  
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## Training Manager Report

### **Finances:**

- Training Manager secured grant from SDGE
  - \$10,000.00 to be used for training/academy resources
- Donation of 3 shipping containers to build 2-story “clean” training prop

### **Operations:**

- City of El Cajon, reestablishing property lines
  - Reference document
  - Need to relocated current roof props
  - Fire Station needs to be claimed/moved
- Environmental Building – Repurposed interior for search training
- F-Box Burn Building – 10 months of burning w/no issues
- Tower – Santee and San Miguel personnel testes standpipes
  - No defects found
- Old Animal Shelter
  - Fenced in, Slab poured, Access created
  - Shipping containers to be delivered within next two weeks
- Fall 2024 HTF Academy (Academy 37)
  - August 26<sup>th</sup> to November 2nd
  - Up to 24 recruits
- Spring 2025 HTF Academy (Academy 38)
  - January 6<sup>th</sup> to March 29th

### **Classes/Training:**

- Driver Operator 1A (August 12 to 16)
- Driver Operator 1B (September 9 to 13)
- CSRA (September TBD)
- HAZMAT (September TBD)
- Firefighter Survival (October TBD)
- FC3 (October TBD)
- RRAO (October 14 to 18)
- FF1 certification testing (October 30 & 31)

### **Marketing:**

- Website social media, community involvement
- CSFA & Explorer Academy
- High School Pathway career day 3/19 (160 students)
  - First of multiple pathway visits
  - GUSD would like to develop EMT-B pathway program

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**Ongoing:**

- County wide recruitment effort - Training manager will help set-up meetings/visits at schools, colleges, etc.
- Department events and hiring

**Personnel:**

- FF1/FF2 skills evaluators
- FF1/FF2 lead evaluators
- SFT Instructors

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